to provide information, which documents the learning, which occurs in a baccalaureate degree program. From a number of perspectives, measuring learning progress is a valuable activity.

To provide learning outcomes information, students will be required to participate in occasional General Education tests, exercises and surveys aimed at assessing student progress and studying perceptions, attitudes and opinions regarding the program. Students may also be asked to participate in similar assessment activities in their major.

**Majors and Minors**

The major requirement is designed to ensure that all students will have the experience of disciplined and cumulative study, carried on over an extended period of time, in an important field of intellectual inquiry. After completing 60 credit hours, or approximately at the end of the sophomore year of study, all students must choose the subject or major area in which they wish to concentrate.

At a minimum, the major consists of 30 credit hours of study in one field. Bachelor of Science and Bachelor of Fine Arts degree majors require more total hours. At least 15 upper-division credit hours of the major must be taken at SUNY Potsdam.

To be eligible to graduate with a bachelor’s degree, a student must complete 30 credit hours of the major with at least a 2.0 in each course. With the approval of the appropriate committee of the School, its dean, and the Provost, departments may establish distinct academic standards for their majors, including a higher minimum grade point average.

**Declaration/Change of Major**

Students may declare more than one major. If the two (or more) majors are associated with different degrees, the student will be awarded the degree of the program listed in the College’s records as the first major. For information on earning two bachelor’s degrees, see page 16.

The Crane School of Music students select a major at the time of admission and are assigned an adviser prior to the beginning of their first semester of enrollment. Music students wishing to change majors, either within music or to a major in another area of the College, should refer to The Crane School of Music publication, Academic Information Supplement, for the correct procedure.

Students in the School of Arts and Sciences may declare a major by making an appointment with the chair of the department in which they wish to major. The chair assigns an adviser in the major and completes the declaration of major form. To change a major a student should make an appointment with the chair of the new department. Majors must be declared after completion of 60 hours but can be declared earlier.

Students who wish to declare a major in teacher education should review the School of Education and Professional Studies application procedures on page 178.

**Selection of Minor**

Students who wish to declare a minor should meet with the chair of the department which sponsors the minor and make a declaration in the same manner as for a major.

**Denial of Continuation in Major or Program/Right to Appeal Denial**

Departments may deny continuance in the major to students who do not meet the established academic standards. Students have the right to appeal such denial according to established procedures in the department or School concerned.

**Electives**

Most students have the opportunity to elect more than 50 credit hours of coursework outside the major area of study. The electives may be used to strengthen the major; to earn a second major or a minor; to participate in Special Academic Opportunities to meet requirements for entry to various professions, including teacher education or Vocational Intent Programs; or simply to study subjects of individual interest and concern.

Students are reminded, however, that certain other graduation requirements (e.g., for the B.A. degree, 90 credit hours of liberal arts, 70 hours outside of the department and 45 hours of upper-division work) must continue to be carefully observed in choosing electives.

**ACADEMIC AND CAREER SUPPORT SERVICES**

**Student Success Center**

SUNY Potsdam’s Student Success Center (SSC) provides students with one-stop access to a centralized, integrated group of student service offices. All offices are located on the first floor of Sisson Hall. Center personnel work together to assist students in understanding and meeting the College’s requirements and in obtaining timely, accurate information and assistance. The staff in all offices strives to guide and encourage students to effectively use available resources in order to promote students’ success at SUNY Potsdam and beyond.

For more information, contact the Director of the Student Success Center by calling 315-267-2580 or email duranttj@potsdam.edu. Check us out on the Web at www.potsdam.edu/support/ssc/.

**Student Success Center Course Descriptions**

**FY 100 – First Year Success Seminar (1)** This course is designed to accelerate students’ transition to SUNY Potsdam. FYSS provides students with the opportunity to become integrated into the life of the campus by exploring the academic standards of the College, learning to manage their academic progress, and, most importantly, making a connection with the College, its faculty, staff and students. In addition, FYSS provides support for first year students by exploring problems and issues common to the first year experience.

**FY 150 – Metaskills (1)** This is an 8-week course designed to assist students with study skills and developing a sense of responsibility for their education.

**FY 190 – @EOP Freshman Recitation (1)** This course serves to complement existing courses by building a student’s skill level and content understanding in a small group format. This course is for new EOP/Bridges Freshmen only.

**FY 215 – Career Development (1)** This course allows students to explore career interests and skills, research occupational and graduate school information and set objectives. The course is particularly aimed
Academic Advising
Each matriculated student is assigned an academic adviser who will give advice to assist the student toward timely graduation. However, the ultimate responsibility for understanding and completing degree and graduation requirements lies with the student, not the adviser. All non-matriculated students enrolling for 9 or more credit hours, and all matriculated students, must consult with an adviser before they will be permitted to register for classes each semester. A student’s primary adviser will then release the advising hold, allowing the student to access the online registration system.

Students are assigned an adviser soon after their arrival on the SUNY Potsdam campus, usually reflecting the student’s area of interest. If students have concerns about their adviser assignment, or have questions about academic requirements that their adviser cannot answer, they may contact the following offices: Arts and Sciences Advising Coordinator in Dunn 103 or Academic Advising and Support in Sisson 110 if they are in the School of Arts and Sciences; Teacher Education Advising Services in Satterlee 111 if they are in the School of Education and Professional Studies; and, Crane Advising in Bishop C222 if they are in the Crane School of Music.

When students officially declare a major or a minor, the department chair assigns them an adviser in that department. Students will have an adviser assigned for each major and minor they declare and will need to see each adviser every semester before registering. Advising should be a continuing process not limited to selection and approval of courses. Students should discuss with their academic adviser any academic difficulties in their classes, problems outside of class that affect their academic performance, career planning issues, and special academic opportunities such as internships, study abroad, cross-registration, departmental awards, and honor societies. Students should also consult with their adviser before making important academic decisions, such as withdrawing from a class, selecting the S/U grading option, or attempting a semester credit overload. The academic adviser receives copies of transfer credit evaluations and can access early alerts and course summaries on BearPaws and degree progress on BearDen.

Note: Each student is responsible for satisfying requirements for graduation as listed under College, general education, and major/ minor requirements. This shall include notifying the Registrar’s Office in the event any course, whether failed or passed, is repeated and regular consultation with an assigned adviser.

For more information on Academic Advising, please call 315-267-3447 or stop by Sisson 110.

Adult Learner/Non-traditional Student Advising
Non-traditional students are usually 24 years of age or older, have had at least a two-year break in their education, hold a GED rather than high school diploma, and/or are married or single with dependents.

Adult Learner/Non-traditional students are represented on campus through the Student and Family Transitions Office in the Student Success Center (SSC). There is also a Non-traditional Student Lounge located in 107 Carson Hall where students can relax, study, or hold meetings. There are lockers available by the semester for student use located in both Carson and Sisson Halls. The Adult Learner Adviser facilitates programs, advises students, answers questions and provides useful information on commuting/carpooling, childcare, tutoring, and computer technology assistance.

The Omicron Zeta Chapter (SUNY Potsdam Chapter) of Alpha Sigma Lambda is the international honor society chartered expressly for non-traditional students who are 24 years of age or older. Each spring semester a number of non-traditional students who meet the national standards for student membership are inducted into this prestigious honor society. National scholarships for which members may apply are also available for up to $2,200.

For more information, contact Louise Tyo in the Office of Student and Family Transitions at 315-267-2735 or stop by Sisson 128.

Accommodative Services
SUNY Potsdam is committed to the full inclusion of all students who can benefit from educational opportunities. In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the College endeavors to make reasonable adjustments in its policies, practices, services, and facilities to ensure equal opportunity for qualified students with disabilities to participate in all educational programs, services, and activities. The College will also strive to ensure that a person with a disability who is otherwise qualified will not, on the basis of that disability, be denied full and equal access to and enjoyment of academic and co-curricular programs or activities or be otherwise subjected to discrimination under programs or activities offered by the College.

The Office of Accommodative Services (OAS) provides academic accommodations for all qualified students who have documented learning, emotional, and/or physical disabilities and have need for accommodations. Accommodations can include such services as note takers, text readers, alternative testing arrangements or loan of some equipment.

A student with a disability requiring reasonable academic accommodations should make the specific request for such assistance to OAS. It is the responsibility of the student to identify him/herself as having a disability and to inform OAS that an accommodation is necessary. The student must submit written documentation of the disability and the need for accommodations from an appropriate authority. Accommodations will be determined on an individual basis.

OAS will assist students requesting non-academic auxiliary aids or services in locating the appropriate campus offices to address the requests. Personal care needs are the responsibility of the student.

For additional information on Accommodative Services, please call 315-267-3267 or stop by Sisson 111.

Student and Family Transitions/Orientation
The staff in the Office of Student and Family Transitions is responsible for organizing orientation for all first year students and coordinating sections of the First Year Success Seminar course offered to first year students. Orientation is one of the most significant activities for first year students. Over 95 percent of first year students participate in orientation.

Attending orientation accomplishes a number of critical functions:
1. It provides students with a relaxed and informal atmosphere in which to become comfortable with the campus and to become acquainted with professors and advisers;
2. It offers the students the opportunity to register for classes;
3. It enables students to learn about the policies and procedures of the College;
1. Students must be registered at SUNY Potsdam and must have
Guidelines for completing an academic internship are as follows:
component facilitated by a faculty sponsor.
opportunity to gain career-related experience at a worksite related to
students, faculty and employers. This collaboration gives students the
be completed in the fall, spring or summer semester and may be paid
at an appropriate work site related to their major. The internship may
is an academic program in which students may receive 1-12 academic
credit hours at SUNY Potsdam. Note: Some departments or specific
internships may have additional requirements.

Military and Veterans' Student Services
The Office of Military and Veterans’ Student Services is responsible for
the following services to assist military service personnel, military dependents and veterans, including: advising incoming students; conducting veteran student orientation; certifying veteran benefits; representing the College in the North Country Consortium; seeking grant opportunities; and, coordinating local volunteer efforts on campus. This office serves over 100 students each semester. For additional information, contact the Office of Military and Veterans’ Student Services at 315-267-3398 or stop by Sisson Hall 128.

Adult Learner Organization
Adult Learners (also known as Non-Traditional Students) are encouraged to join the Non-Traditional Student Association (NTSO) which meets bi-weekly each semester. The NTSO is a diverse group of students brought together by the common pursuit of higher education at SUNY Potsdam. For additional information, contact the organization’s advisor by calling 315-267-2735.

Experiential Education
The Experiential Education Office (EEO) administers the College-wide Internship Program and assists in the development of community service sites for the Service-Learning Program.

Internship Program
The Internship Program exists to provide students with the opportunity to complete an internship placement for course credit. The program is an academic program in which students may receive 1-12 academic credits working in conjunction with a faculty sponsor and interning at an appropriate work site related to their major. The internship may be completed in the fall, spring or summer semester and may be paid or unpaid. The Internship Program is a collaborative effort among students, faculty and employers. This collaboration gives students the opportunity to gain career-related experience at a worksite related to their major or academic program in combination with an academic component facilitated by a faculty sponsor.

Guidelines for completing an academic internship are as follows:
1. Students must be registered at SUNY Potsdam and must have junior or senior standing (60 credit hours earned towards graduation). Transfer students must have completed a minimum of 12 credit hours at SUNY Potsdam. Note: Some departments or specific internships may have additional requirements.

2. Students must have a minimum cumulative grade point average of 2.5 when applying for an internship. Note: Some departments or specific internships may require a higher cumulative GPA.

3. Each student must complete a Learning Agreement Form (LAF) and an Internship Proposal before starting the internship. The LAF and the Internship Proposal must be thoroughly completed and submitted to the Experiential Education Office. The LAF outlines learning objectives, academic assignments, job descriptions and deadline dates. The Internship Proposal outlines hours, internship description, training, purpose for completing the internship and the student’s expectations of the internship as it relates to his/her major and degree. The site supervisor, faculty sponsor, department chair, academic advisor, and the internship coordinator must approve the Learning Agreement Form.

4. To receive academic credit the student must complete an academic component. The student and the faculty sponsor will negotiate the content of the academic component. Academic component requirements depend upon the number of credit hours requested and the stated learning objectives and should complement the job description and the intern’s responsibilities at the internship site.

5. Grades will be determined by the faculty sponsor based upon the completion of assignments and evaluations from the site supervisor, as outlined in the Learning Agreement Form. A determination is made by the faculty sponsor prior to the beginning of the internship as to whether the internship is graded numerically or as satisfactory/unsatisfactory (S/U).

6. The maximum amount of credits that may be earned for all internship placements is 12 credit hours toward the 120 academic hours required to graduate. The national standard for internship credit is a minimum of 40 hours of contact with the site plus an academic component for each academic credit requested. (Ex. 120 contact hours at the internship plus an academic component equals 3 academic credit hours.) The faculty sponsor must determine the number of credits and whether the credits can count toward a major before the student begins the internship.

In order to register for an academic internship, all appropriate paperwork must be turned in by the following deadlines:
Spring - March 1st  Summer - July 1st  Fall - October 1st

Service-Learning Program
The Service-Learning Program was created to give students the opportunity to combine an educational experience with an organized service activity enabling students to gain further understanding of their course work and an improved sense of civic responsibility. Service-Learning provides students with an opportunity to deepen their learning, see course content in a wider community context, and develop essential skills for becoming aware and active citizens. Service-learning brings books to life and life to books. The Experiential Education Office works with faculty members who are offering Service-Learning courses to establish and identify sites where students complete their service activity. Students may locate a list of Service-Learning (SL) courses available each semester by searching the course catalog. For more information, please call 315-267-2570.

Experiential Education Resources
In addition to the Internship and Service-Learning Programs, the Experiential Education Office offers the following resources to students: Résumé and cover letter preparation through an online program called Optimal Résumé: a searchable database called BearTracker to access
internship sites; an internship library containing over 30 resources regarding internships; the Experiential Education Office website which includes resources for all our programs; a program guide for establishing an internship experience; a semester newsletter; and, individual appointments to assist students with the entire internship process from start to finish.

For more information on any of these programs please call 315-267-2702, email eco@potsdam.edu or log onto: www.potsdam.edu/eco.

**International Education Program**

The Office of International Education and Programs coordinates the National Student Exchange Program to 48 states and 3 territories and universities in Canada, and administers overseas academic programs. Study abroad and international exchange programs are an integral part of the SUNY Potsdam academic climate. Students may choose from the programs administered by the College in Australia, England, France, Germany, Mexico, Sweden, Tunisia, Vietnam, and other countries, as well as more than 600 overseas programs available through the SUNY consortium. For further information, call 315-267-2507 and see “International Education and Programs.”

**International Student Services**

International students currently on campus are served by the Coordinator of International Student Services, who monitors federal immigration and naturalization policies and procedures. The Coordinator also certifies student compliance with the USCIS regulations, reports student information through SEVIS and coordinates the international health insurance program. There is a fall orientation program that affords international students an opportunity to become acquainted with the campus and to meet other new students. International Student Services is also an issuing office for the International Student Identification Card (ISIC) which provides significant discounts for travel and merchandise both within the U.S. and abroad. For further information, please call 315-267-2507 or email international@potsdam.edu or stop by 136 Sisson Hall.

**Academic Support Lab**

The Academic Support Lab, located in 106 Sisson Hall, provides a variety of academic support services for all students. Walk-in and peer content tutoring is available in many 100 to 300 level courses. General study skills assistance is available by appointment. A small bank of computers and a printer is available for general use. Both iMacs and Windows computers are equipped with internet access and Microsoft Office. Laptops are available to students on a weekly loan basis. Workshops, presentations and review sessions are also sponsored by the Academic Advising and Support Office. For more information, please call 315-267-2702.

**Special Programs**

**Bridges**

The Bridges Program at SUNY Potsdam is a one-year, transition program for talented students who are not academically eligible for regular admission. Bridges provides support services to enhance first-year academic success. The transitional program includes academic advising, personal counseling, mentoring, supplemental instruction, and course registration and other services such as group content tutoring and learning skills workshops as provided through the Student Success Center. All Bridges students sign a learning contract that specifies program requirements. See page 13 for admission information.

**Educational Opportunity Program (EOP)**

EOP serves talented students who are not academically eligible for regular admission but meet specific economic eligibility criteria. Program services include counseling, supplemental instruction, workshops, EOP Direct Aid, an extended fall orientation program, EOP-specific Freshmen Interest Groups (FIGs), and a freshman seminar. See page 14 for admission information and page 22 for financial aid information. For additional information please call 315-267-2335 or go to www.potsdam.edu/education/admissions/apply/special/EOP/index.cfm.

**TRiO Student Support Services**

TRiO Student Support Services (SSS) is a federally funded TRiO program designed to enhance academic skills and increase retention and graduation rates of eligible students. Services include peer tutoring, academic planning, academic monitoring, study skills assistance, financial literacy/planning, graduate school planning, counseling, cultural activities and peer mentoring. Through coordination with other campus offices, the program also assists participants with career planning and financial aid counseling.

Eligible students:

1. Are U.S. citizens or permanent residents;
2. Are first-generation college students and/or meet certain family income guidelines and/or have a documented learning or physical disability, as well as;
3. Have a demonstrated academic need for services.

Special note: Students with disabilities who require classroom accommodations should apply for them through the Office of Accommodative Services.

For more information, visit our website at www.potsdam.edu/support/sss, contact the Director of TRiO Student Support Services by calling 315-267-2745, or email Mark D. Millward at millward@potsdam.edu.

**Center for Diversity**

SUNY Potsdam is a student-centered institution that is committed to diversity within its student body, staff, curriculum, programs and services. The Center for Diversity exists to assist all students, with an emphasis placed on students of color and diverse backgrounds, in their educational and personal transition and development at SUNY Potsdam. The Center is comprised of the Collegiate Science and Technology Program (CSTEP), Office of Native American Affairs, North Country Science and Technology Program, and the North Country Migrant Education Program (NCMEP). The goal of the Center is to provide educational and social programs and services to help students meet their personal, academic and professional goals.

In continued effort to afford students empowering opportunities, the Center for Diversity staff provide academic and personal advising and referrals to other campus services. The Center also coordinates diversity training sessions, skill development workshops and leadership opportunities to assist in the college-wide appreciation for multiculturalism and diversity. Check us out on the Web at www.potsdam.edu/diversity.

**Collegiate Science and Technology Entry Program**

The Collegiate Science and Technology Entry Program (CSTEP), is a New York State Education Department initiative designed to provide services to students from underrepresented populations or
economically disadvantaged backgrounds who are seeking careers in the sciences, mathematics, health and technological fields, and/or the licensed professions.

With a more than twenty year record of success, CSTEP features individualized student contact and support, and puts a strong emphasis on students gaining hands-on experience in their chosen field prior to graduation (internships, research, co-op, etc.). CSTEP works to connect students with experiential opportunities here at SUNY Potsdam, throughout New York State, and across the U.S.

CSTEP offers participants counseling support, academic and career advising, internships, faculty mentored research, tutoring, conference opportunities, job shadowing, and industry site visits. In addition, workshops on portfolio development, resume writing, graduate school preparation, study skills, as well as other academic support programs are offered throughout the year.

To be eligible for CSTEP membership, a student must be:
1. A New York State resident and enrolled full time at SUNY Potsdam;
2. Interested in a career in the sciences, mathematics, technological, or health fields and/or any of the licensed professions of New York State;
3. A member of an underrepresented population (including African American, Alaskan Native, Latino/Hispanic American, or Native American) or must meet income guidelines set by New York State, and;
4. Be maintaining at least a 2.5 cumulative GPA.

For additional information and further assistance, please contact the CSTEP office at 315-267-2192, stop by Sisson 216 or visit our website at: [www.potsdam.edu/cstep](http://www.potsdam.edu/cstep).

**Native American Affairs**

The Office of Native American Affairs was created to serve as a center of emphasis for the SUNY System Northern Consortium Native American Initiative. The office provides direct assistance to the students and the College, with special interest placed on Native Americans.

It is the expressed goal of the office to provide educational and social programs and services to help Native American students meet their personal and professional goals. In addition to their direct support, the staff provides referrals to appropriate campus offices and support services.

The Office of Native American Affairs serves to increase campus awareness of Native American cultures and contemporary issues, while providing quality educational, cultural, and social programs for the College, the North Country community and the near-by Akwesasne Reservation. The department seeks to increase the recruitment and retention of Native American students at SUNY Potsdam and throughout the North Country.

For additional information and further assistance, please contact the Center for Diversity at 315-267-2184.

**North Country Science and Technology Entry Program**

The North Country Science and Technology Entry Program (NCSTEP), is a New York State Department of Education initiative designed to provide services to junior high and high school students from underrepresented populations or economically disadvantaged backgrounds who are seeking careers in the sciences, mathematics and technological fields and the licensed professions.

For additional information and further assistance, please contact the NCSTEP office at 315-267-2622, stop by Sisson 236 or visit our website at: [www.potsdam.edu/ncstep](http://www.potsdam.edu/ncstep).

**North Country Migrant Education Program**

The North Country Migrant Education Program (NCMEP) is a federally funded program that provides a variety of services to migrant families in St. Lawrence, Franklin, Clinton, and Essex Counties. Services are offered free of charge to all eligible migrant families.

For additional information and further assistance, please contact the NCMEP office at 315-267-2510, or stop by Van Housen Extension, 2nd floor.

**College Writing Center**

The College Writing Center (CWC) provides assistance for students in every facet of writing from topic development to final draft revision. Supervised by English faculty and staffed by trained peer tutors, the CWC helps student writers to clarify their own ideas, to improve their own expression, and to plan their own revisions. In addition to individual writing tutoring, the CWC offers practicum opportunities for upper-division students and workshops on academic and creative writing topics. The CWC welcomes inquiries for workshops or special assistance from faculty members and students alike. The Writery, adjacent to the College Writing Center, is equipped with Macintosh and Windows computers as well as comfortable tables and chairs where students can read, write or study.

The facility is open weekdays in Carson Hall and evenings in Sisson 106 and Crumb Library. For more information, contact the College Writing Center at 315-267-3059 or cwc@potsdam.edu. Also see our website: [www.potsdam.edu/support/cwc](http://www.potsdam.edu/support/cwc), which provides current hours and useful handouts.

**Career Planning**

The Career Planning staff provides the following services to SUNY Potsdam students and alumni:

- **Career/Major Selection** – Individual counseling, FOCUS (an interactive career self-assessment computer program), career books and career websites, and career major handouts. These services and resources are valuable when assisting students with selecting a major/career.
- **Career Entry** – Individual counseling and group workshops in job search strategies, resume and cover letter writing, developing interviewing skills, and designing portfolios, self-marketing brochures and network cards are provided. This service also includes job vacancy lists, resume referral programs, job fairs, on-campus recruiting and the maintenance of reference files.
- **Career Management** – This program is primarily an alumni service in career progression, career change and career problem solving.
- **Job Listings** – Vacancy listings are available through BearTracker, local employment sources, and other web-based job search links. Logins and links can be found on our Career Planning Website at: [www.potsdam.edu/career](http://www.potsdam.edu/career).
- **Library** – The Career Planning lending library contains over 200 books and videos categorized by career information, reference materials, graduate school, summer jobs and “how to” for a multitude of career fields.
Graduate School Assistance – Library references and individual assistance with planning and applying to graduate school is available. A Graduate School Fair is held every fall.

Student Computers – Computers and a laser printer are provided for student use in preparing resumes and letters, searching for jobs, designing network cards, developing a portfolio and creating a self-marketing brochure.

Webpage – Through the Career Planning’s webpage, students have access to information on job vacancies, careers, summer jobs, graduate schools, career mentors, all office handouts, what they can do with their majors, all Career Planning events and a step by step career planning activities checklist.

For further information, go to: www.potsdam.edu/career or contact Career Planning at 206 Sisson Hall, or call 315-267-2344.

**ACADEMIC ENRICHMENT OPPORTUNITIES**

**Center for Student Research**

*Contact Person:* Kelly Bonnar
102 MacVicar, 315-267-2051, cur@potsdam.edu, www.potsdam.edu/academics/specialprograms/cur/index.cfm

The Center for Student Research (CSR) is the primary resource for faculty-student collaborative scholarly and creative work that advances the understanding of an academic discipline through the examination, creation and communication of new knowledge.

CSR sponsors a variety of workshops and seminars for faculty and students related to instructional pedagogy, research tools, current trends, and best practices in both undergraduate and graduate research. Visit our web site for specific dates and times. The CSR also serves as an advocate to foster a vital campus culture of collaborative faculty-student research and creative activity.

Opportunities:

- Kilmer Undergraduate Research Apprenticeships funding student-faculty collaborative projects during the academic year and summer session.
- Student Travel Grant supports conference/professional meeting presentations
- Awards for student research at the Annual Learning and Research Fair include the Kilmer Undergraduate Research Poster Excellence Awards, which are awarded to Kilmer Apprentices, and the Ram L. Chugh North Country Research and Public Service Award, given to students whose research focuses on issues related to and benefiting the North Country region of New York State.
- Paid Internships are available each semester in support of the Center’s activities, one in Marketing & Outreach and one in Publications Media & Web Communications.
- Featured Student Researchers work is displayed in the Carson Hall wing adjacent to MacVicar Hall and on the CSR website.
- Institute for Ethical Behavior Endowment, in honor of Dr. Harold Hughes, provides funding for research, research-based service learning projects, or dissemination of research findings in the fields of ethical behavior or criminal justice. These projects may be student initiated or a collaboration between students and faculty. The endowment also supports invitations to scholars or practitioners in the fields of ethical behavior or criminal justice to present lectures or workshops on campus.

**Honors Program**

*Contact Person:* Thomas N. Baker
321A Satterlee, 315-267-2078, bakertn@potsdam.edu

The Honors Program strives to provide intellectual enrichment for both its students and the campus community at large. For further information, go to www.potsdam.edu/honors.

**Eligibility**

National Merit Finalists and Semi-finalists, high school valedictorians and salutatorians, and incoming first-year students with a minimum high school GPA of 95 percent are invited to participate in General Honors. Incoming students who believe they are qualified for the Honors Program, but who do not meet the minimum GPA criteria, may also apply for admission to the Honors Director. Students who earn a minimum overall GPA of 3.50 during their first semester at SUNY Potsdam are invited to join the program in their second semester.

Students in General Honors automatically qualify for admission to Advanced Honors, as do transfer students from community colleges who successfully complete an honors program as part of their two-year college degree, and transfer students from four-year colleges who successfully complete the first two years of an honors program at their previous institution.

**Curriculum**

The Honors Program curriculum features two tracks: General Honors (primarily for first- and second-year students); and Advanced Honors (exclusively for juniors and seniors). The Honors Program’s curriculum is flexible, but students are encouraged particularly to pursue opportunities for independent research and creative endeavors.

**General Honors**

Students in General Honors are required to complete a one-credit honors colloquium (INTD 150), coordinated by the Honors Director, which introduces honors students to the College academic community. By the end of their senior year, students must complete a minimum of three additional courses (9-12 credit hours) designated as honors.

**Advanced Honors**

Students in Advanced Honors are required to complete a one-credit advanced honors colloquium (INTD 450), and complete one of the following research or service options:
- A Presidential Scholars project
- A departmental honors project/thesis in the student’s major
- An approved project/thesis outside their major
- An approved upper-division honors service-learning project
- An approved honors internship

**Orientation and Advising**

The Honors Program Director serves as a secondary academic adviser to all honors students. Honors students are awarded priority registration and opportunities for priority assignment to “study intensive space” in the residence halls (e.g., through the Honors FYE Floor and related programming designed for honors students).