

# The Reporter



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## SUBMISSIONS

### Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at [kelleykm@potdam.edu](mailto:kelleykm@potdam.edu) by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

## CAMPUS NOTES

### Open Office Hours

The next series of open office hours for members of the campus community to meet with President Schwaller have been scheduled for the spring 2013 semester. To make a 15-minute appointment during one of the following times, please contact Diane Brown by phone at x2100 or by e-mail at [browndr](mailto:browndr):

Friday, May 3 from 2 p.m. to 3 p.m.

Tuesday, May 7 from 11 a.m. to noon

Monday, May 13 from 2 p.m. to 3 p.m.

### Schwaller Honored at Gathering

The entire SUNY Potsdam campus community is invited to say farewell to President and Mrs. Schwaller at a special event on May 9. Please come celebrate and thank the Schwallers for the past seven years of dedication to SUNY Potsdam on Thursday, May 9 from 3:30 p.m. to 5 p.m. in the Knowles Conference Center. Food, music and special presentations will be part of this special celebration. Please RSVP by May 6 to Diane Brown at [browndr@potdam.edu](mailto:browndr@potdam.edu) or 315-267-2100.

### Members of the Class of 2013

All students of the Class of 2013 are formally invited to the Graduation Baccalaureate Service for SUNY Potsdam and Clarkson University on Friday, May 10. The Baccalaureate Service will be held at 6 p.m. at Trinity Episcopal Church in Potsdam and is open to all students and their families.

The Baccalaureate service is a celebration that honors a graduating senior class from a high school or college. The Baccalaureate is non-denominational and an ideal opportunity for you to reflect, with your families, on all you have accomplished and on your new direction once you graduate from SUNY Potsdam.

Members of all faiths, spiritual traditions or individually held values are welcome and speakers will be selected on a first come, first served basis. We hope that you make this ceremony something that you and your family can remember for a lifetime.

Please contact Tamera Rizk [trizk@clarkson.edu](mailto:trizk@clarkson.edu) to express your interest in participating in the 2013 Baccalaureate Service.

### SUNY Potsdam in the News

The following are selected headlines from local newspapers featuring SUNY Potsdam and its people.

#### Thursday, April 25:

YNN TV:

"SUNY Potsdam Loughheed Festival of the Arts underway"

North Country Public Radio:

"Preview: ONNY's spring concert"

North Country Now:  
"SUNY Potsdam art gallery showing work by graduating students"

Adirondack Daily Enterprise:  
"Rickard will perform senior piano recital Friday at LCPA"

Friday, April 26:

North Country Now:  
"SUNY Potsdam launches \$27 million Take the Lead Campaign; celebration tonight features Double Axel and author T.C. Boyle"

Daily Courier-Observer:  
"American Boychoir joining Crane students, staff for War Requiem"  
"Listen to performance of Britten's 'War Requiem'"  
"Crane presents West African Drum and Dance Ensemble on May 5"  
"Orchestra plays Bernstein, Tchaikovsky pieces"  
"SUNY Potsdam showcases BFA student creations"  
"Local Living Festival opens Saturday in Canton"

Watertown Daily Times:  
"Orchestra of NNY plans 'Two Timeless Tales of Love' in two communities"  
"On North Country campuses"

WPDM Radio:  
"SUNY Potsdam to kick off public phase of \$27 million fund drive"

Ogdensburg Journal:  
"Orchestra of NNY performs Saturday"

Dothan Eagle:  
"Teacher creates proud works of art in students"

Saturday, April 27:

Daily Courier-Observer:  
"Betts gains Chancellor's Award at SUNY Potsdam"  
"Chancellor's Award goes to SUNY Potsdam student Furman"

Watertown Daily Times:  
"African ensemble performs"  
"American Boychoir concerts next week in Potsdam"

Monday, April 29:

Daily Courier-Observer:  
"SUNY Potsdam campaign seeks to raise \$27M by 2016"  
"Friends of Higley hosting 'I Love my Park Day'"

North Country Public Radio:  
"Christopher Battles: new music, classic sound"

Watertown Daily Times:  
"Canadian baritone to be featured at 'Remembering the Fallen' concert"  
"West African Drum and Dance Ensemble performs May 5 in Potsdam"  
"Crane kids concert set"

Tuesday, April 30:

Daily Courier-Observer:  
"SUNY Potsdam take the lead: Kicks off fundraising campaign"  
"Greek Life Task Force will host open forum"  
"Canton mom and teen daughter make return trip to Africa; looking for school supply donations"

Sault Star:  
"Chancellor drafts Komsa for award"

North Country Now:  
"SUNY Potsdam Bears help Building Blocks Day Care prepare to move to new location"

### Wednesday, May 1:

YNN TV:

"SUNY Potsdam launches massive fundraising drive"

Daily Courier-Observer:

"Nine emerging artists to train with Blythe at Fall Island Vocal Arts Seminar"

North Country Public Radio:

"Lisa Vroman: Returning to her roots, sharing some musical inspiration"

Perishable News:

"ShopRite chef receives Achievement of Food Service Excellence Award"

North Country This Week:

"SUNY Potsdam kicks off \$27 million campaign"

"'We'll Meet Again' concert with SUNY Potsdam alumna

May 21"

"West African concert"

"National String Project seeks students to join"

"War Requiem"

"Art exhibit"

## **Jewish Holy Days 2012-2013**

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

## **Employee Assistance Program**

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferria, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

## **CALENDAR**

### **May**

5 West African Drum and Dance Performance @ Snell Theater, 7:30 p.m.

10 Last Day of Classes  
Crane Honors Convocation @ Snell Theater, 3 p.m.

13 – 17 Final Examinations

15 National String Project Spring Concert @ Snell Theater, 3:30 p.m.

17 Army ROTC Commissioning Ceremony @ Knowles Hall MPR, 3 p.m.

18 SUNY Potsdam Master's Commencement @ Hosmer Hall, 9:30 a.m.

SUNY Potsdam Undergraduate Honors Convocation @ Snell Theater, 2 p.m.  
Air Force Commissioning Ceremony @ Raymond Eighth Floor Dining Room @ 2 p.m.

19 SUNY Potsdam Bachelor's Commencement in the Academic Quad at 10:15 a.m.

## **PACES**

### **College Store**

May 6 – May 11

Greeting card sale BOGO ½ price

May 9 & May 10

9 a.m. – 4 p.m.

Sell your used books

May 13 – May 17

9 a.m. – 4 p.m.

Sell your used books

### **Union Market**

May 6 – May 11

Slushies, 30 cents each

Complete Summer 2013 Dining Services information can be found at  
<http://www.potsdam.edu/studentlife/dining/breakschedule.cfm>

### **Summer Meal Service**

Please note the following information for any campus department requiring meal service for Summer 2013:

**Becky's Place** will be open for a la carte sales from 7:15 a.m. until 3 p.m. Monday - Friday. In the past there was insufficient demand to support weekend or evening service.

**Lehman** will be open any time we have a continuous population greater than 100. This can be a single group or a combination.

Regular Lehman hours will be: breakfast 7 a.m. until 9 a.m. Lunch from 11:30 a.m. until 1 p.m. and dinner from 4:30 p.m. until 6 p.m. (unless other arrangements have been made.)

Although "walk in" customers are always welcome at Lehman, please be aware that hours and days of operation will be subject to change without notice since they are based on the needs of the conference & camp groups who have contracted for meals.

When we don't have a sufficient population to operate Lehman, conference groups smaller than 100 should make arrangements with the Catering Department (x2668).

Groups interested in meal service at Lehman should contact Susan Randall at 267-2657.

To make arrangements for catering or concessions please contact Lori at 267-2668.

## **EMPLOYMENT NEWS**

Congratulations to *Holly Hughes*, Secretary I, Psychology Department, retiring on May 28, 2013. Thank you Holly for your 25 years of service to SUNY Potsdam.

## **VACANCIES**

### **Secretary 2**

ID: NO: 0600464

Salary Grade 15

Permanent Full Time

Salary: \$45,781

A Secretary 2 is the principal administrative support position in an office and increases the effectiveness of program staff by coordinating the paper flow of the office and carrying out the day-to-day administrative support activities required to accomplish the work of the organization.

This is a competitive class position. To be eligible for appointment, applicants must be reachable from the appropriate civil service list or be eligible for transfer to the title.

Location: The School Of Education And Professional Studies  
Supervisor: Peter Brouwer  
Shift: Days, Monday through Friday

Persons who are interested and who qualify for this position may apply online at <https://employment@potdam.edu> by May 14, 2013 close of business.

## **Clerk 1**

ID: NO: 0600422  
Salary Grade 6  
Contingent Permanent Fulltime  
Salary: \$27,744

Clerk 1 process transactions and maintain records, documents and information in order to meet the requirements of agency programs. This work is accomplished in accordance with applicable procedures, rules, regulations and laws.

This is a competitive class position. To be eligible for appointment, applicants must be reachable from the appropriate civil service list or be eligible for transfer to the title.

Location: Advancement, Raymond Hall  
Supervisor: Beth Bellardini  
Shift: Days

Persons who are interested and who qualify for this position may apply online at <https://employment.potsdam.edu> by May 7, 2013 close of business.

## **Research Compliance Coordinator**

The Research and Sponsored Programs Office is responsible for the pre-award and post-award administration of all external grants and contracts for the college, is accepting applications for a part-time Research Compliance Coordinator. Successful candidate will assist campus personnel in remaining aware of other research compliance issues as federal and state regulations change and evolve.

Minimum Qualifications: Possess an understanding of state and federal research regulatory requirements and be able to work independently while maintaining positive working relationships with office personnel and college faculty, staff and administration. Bachelor's Degree and at least two years of administrative and office experience is required.

Preferred Qualifications: Master's Degree and five years of experience working in higher education setting in research compliance activities.

For further job duties and to apply, visit posting No. 0600445, Instructional Support Assistant, at <https://employment.potsdam.edu>. Upload resume, cover letter, and separate document with contact information of three professional references. Position is open until filled.

## **Women's Volleyball Head Coach**

The Athletics Department is accepting applications for a full-time Head Coach for Women's Volleyball.

Responsibilities beginning fall 2013 include, but are not limited to, teaching skills appropriate to intercollegiate varsity competition, recruit potential student athletes, budget preparation and control, monitoring academic and social performance, and adherence to all NCAA rules and regulations, as well as, campus policy and procedures. Bachelor's degree and prior coaching experience required.

To apply visit <https://employment.potsdam.edu>, job posting No. 0600446. Position is open filled.

## FACULTY/STAFF/DEPARTMENT EXCELLENCE

*Gary Galo* (crane), has published the article "An Archival Phono Preamplifier" in Volume 5 of *Linear Audio*. The article describes the design of a preamplifier that will accommodate the playback requirements of vintage records, including 78-rpm discs, early LPs and cylinders. *Linear Audio* is a periodical published in The Netherlands devoted to audio engineering and design. Mr. Galo also gave the presentation "The Other Great Dane: Helge Rosvaenge" at the March 28 meeting of the New York City chapter of the Association for Recorded Sound Collections, held at City College of New York in Manhattan. The presentation was an expanded version of one given at the national ARSC conference in Rochester in May 2012, commemorating the 40th anniversary of the death of the Danish dramatic tenor.

*The Amish*, co-authored by *Karen Johnson-Weiner*, (anthropology) Donald Kraybill and Steven Nolt, has just been published by *The Johns Hopkins University Press*. *The Amish* offers a definitive study of Amish society in the 21st century and identifies, for the first time, over 40 distinctive Amish groups and explains how they negotiate with mainstream culture while maintaining traditional values.

### Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

#### Winter/Spring 2013 Meeting Schedule

Meeting Date	Time	Room	Deadline	Proposal Due Date
Monday, May 13	3:30 p.m.	Satterlee 117	5 p.m.	Friday, May 3

Application materials, sample consent/assent forms and instructions on how to apply are available online at [www.potsdam.edu/rspo](http://www.potsdam.edu/rspo) under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at [lamaykm@potsdam.edu](mailto:lamaykm@potsdam.edu).

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at [mccartma@potsdam.edu](mailto:mccartma@potsdam.edu). In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at [mccartma@potsdam.edu](mailto:mccartma@potsdam.edu).

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

### Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at [www.potsdam.edu/rspo](http://www.potsdam.edu/rspo) under the Institutional Animal Care and Use Committee. \*\*Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at [lamaykm@potsdam.edu](mailto:lamaykm@potsdam.edu).

An electronic copy of the application must be submitted to the chair, Jan Trybula at [trybulj@potsdam.edu](mailto:trybulj@potsdam.edu). In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at [trybulj@potsdam.edu](mailto:trybulj@potsdam.edu).

## **Title III Undergraduate Research Programs for 2011-2012**

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at [ratlifgl@potsdam.edu](mailto:ratlifgl@potsdam.edu) or Julie Ellingsen, Title III administrative assistant, at [ellingmj@potsdam.edu](mailto:ellingmj@potsdam.edu). Application forms for each of the internal grant programs are available at <http://www.potsdam.edu/faculty/research/titleiii/index.cfm>.

### **Faculty Professional Development Program**

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadline: Closed

### **Faculty Curriculum Development Program**

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadline: Closed

### **Department Curriculum Development Program**

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadline: Closed

### **Faculty/Student Conference Travel Program**

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadline: Closed

### **Integrating Undergraduate Research in Learning Communities Initiative**

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First-Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research-based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across-the-curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadline: Closed

## **Research and Creative Endeavors Program for 2012-2013**

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINE: Closed

## **Grant Development Program 2012-2013**

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

## **Grant Writing Initiative (GWI)**

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)
- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

\*\*RSPO Travel Program is still suspended for the 2012-2013 Academic Year\*\*

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.