GET RICH!

HAVE YOU CHECKED YOUR BILLING STATEMENT LATELY?

Student billing statements are available online 24/7 through your BearPAWS account.

Check your account weekly to avoid problems!

Sign into BearPAWS
- Select Student Services and Financial Aid
- Select Student Records
- Select Billing Statement
- Choose the relevant term
- Click on Submit button
GET RICH!

HAVE YOU SET UP GUEST ACCESS FOR BEARPAWS?

*Students* must set up Guest Access by logging into BearPAWS:

Under Main Menu
- Click BearPAWS for Guests (last link on page)
- Click Add Authorized Guest Access to Your Records

Go to the Student Accounts Webpage for details to set up and manage your Guests:

[http://www.potsdam.edu/offices/studentaccounts/guestaccess.cfm](http://www.potsdam.edu/offices/studentaccounts/guestaccess.cfm)
GET RICH!

HAVE YOU PAID A LATE FEE?

The semester bill is due August 15th for Fall and January 15th for Spring. Students who do not pay their charges on time are charged a late fee.

Monthly Past Due Bills are run the 15th of the month and include any past due balance from all previous terms as well as the current term.

Late fees are charged based on the following scale:

- $30 for balance up to $999.99
- $40 for balance $1,000 – $1,999.99
- $50 balance over $1,999.99
GET RICH!

HAVE YOU HAD A HOLD?

A hold is placed on any student record for which an outstanding balance exists after the semester due date.

Holds keep you from:

- Dropping and adding classes
- Registering for upcoming semesters
- Receiving grades
- Receiving official academic transcripts
- Receiving a diploma
- Accessing housing and meal selection
GET RICH!

HAVE YOU MET WITH A FINANCIAL AID COUNSELOR?

The Financial Aid Office is committed to helping you identify the financial resources for which you may be eligible. Our staff will assist you and your family in developing financial plans to pay for an extraordinary future investment - your college education!

Visit the Financial Aid Office’s webpage for details on filing for financial aid and meeting with a counselor:

http://www.potsdam.edu/admissions/financial/index.cfm
GET RICH!

FINANCIAL AID NOT SHOWING UP ON YOUR BILL?

Before you pick up the phone, you may want to check the following:

- Have you completed your FAFSA?
- Have you completed your TAP, listing SUNY Potsdam (SUC Potsdam) as your school?
- Did you check on BearPAWS for any incomplete student requirements to see if you have done everything you should to receive your financial aid?

Check your status! Your financial aid eligibility is based in part on:

- your enrollment (full-time (12 or more credits), ¾-time (9-11 credits), half-time (6-8 credits) or less than half-time),
- your housing (on-campus, at home/commuting, or in an apartment/off-campus) and
- your matriculation (undergraduate or graduate) status.

Discrepancies may not change your financial aid, but it will prevent your Federal aid from showing on your bill and disbursing. Please check your status on BearPAWS (under Award Overview), and submit a [Status Change Form](#) to the Financial Aid Office with any changes.
GET RICH!

HAVE YOU APPLIED FOR A SCHOLARSHIP?

Continuing students should check with individual academic departments and apply in the fall for the next academic year.

- Learn more by reading the college catalog.

- **Shane T. Shaul Memorial SGA Scholarship** - Presented annually to a full-time undergraduate who exhibits outstanding leadership qualities in an SGA recognized student organization and/or has a defining role in volunteer services in the local community, has demonstrated the ability to work effectively with the college faculty, staff, or administration to benefit all students. Candidates must have a cumulative grade point average of at least 3.0 and have at least sophomore standing, completing his/her second semester at SUNY Potsdam.

- **SUNY Potsdam Alumni Scholarships**: For students whose parent or grandparent graduated from SUNY Potsdam. For more information, please check the scholarship information on the SUNY Potsdam Alumni Association Website. One-year scholarship.

- **School of Education & Professional Studies**: Information about 2011-12 Teacher Preparation Scholarships and awards. Applications are available in Satterlee Hall 201C.