

The North Country Science & Technology Entry Program

Dear Parent/Guardian:

Math, science, and technology play a major role in our lives today. The North Country Science and Technology Entry Program (NCSTEP) would like to encourage your child's interest in these fields through academic support services and enrichment activities. NCSTEP will help to support your child throughout his/her middle and high school years and to see him/her continue to a post-secondary education in the fields of math, science, technology, engineering, health, or the licensed professions.

NCSTEP serves approximately 300 students in the Canton, Madrid-Waddington, Massena, Parishville-Hopkinton, and Salmon River school districts, as well as SLL-BOCES. Our goal is to increase the number of historically underrepresented and income eligible students prepared to enter college in majors involving math, science, technology, engineering, health related fields and the licensed professions. To be eligible to participate in NCSTEP, students must be historically underrepresented in STEM careers or licensed professions (American Indian/Alaskan Native, African American, Hispanic/Latino) or meet economic guidelines (see below).

# of Household Dependents	2024-25 Eligible Income	2025-26 Eligible Income
1	\$26,973	\$27,861
2	\$36,482	\$37,814
3	\$45,991	\$47,767
4	\$55,500	\$57,720
5	\$65,009	\$67,673
6	\$74,518	\$77,626
7	\$84,027	\$87,579
8	\$93,536	\$97,532

All program offerings are FREE to NCSTEP participants and include, but are not limited to:

- College admission and financial aid assistance including campus visits
- Tutoring and other academic supports
- Summer programming for grades 7-9 and 10-12
- Hands on STEM activities and field trips
- Free TI-84 Calculator Program
- Scholar Dollars to reward academic performance
- Research, internship, and job-shadowing opportunities (paid & unpaid)
- SAT and ACT preparation and fee waivers
- Funding for college credits/courses while in high school
- Educational workshops and conferences

If you believe your child is eligible and would benefit from these services, please complete the attached application, or download the one on our website (www.potsdam.edu/ncstep). Applications can be submitted via email, regular mail, or submitted directly to the school's guidance or NCSTEP offices. Please contact our office with any questions.

Sincerely,
Mary Stickney, Director

NCSTEP 206 Sisson Hall SUNY Potsdam Potsdam, NY 13676
315 267-2622 (phone) 315 267-3343 (fax) ncstep@potsdam.edu



APPLICATION FORM

North Country Science & Technology Entry Program (NCSTEP)

206 Sisson Hall, 44 Pierrepont Avenue
 SUNY Potsdam
 Potsdam, NY 13676
 Tel.: (315) 267-2622
 Fax: (315) 267-3343

Last Name:		First Name:		Middle Initial:
Date of Birth:				
Gender Identification: <input type="checkbox"/> Female <input type="checkbox"/> Male Self Identify:				
Mailing Address:	Number and Street:			
	City:		State:	Zip:
NYS Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No		Reservation Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No		
School Name:			Grade:	
Student Email:				
Guidance Counselor:				
Ethnicity:	<input type="checkbox"/> American Indian (specify tribe/nation: _____)			
	<input type="checkbox"/> African American			
	<input type="checkbox"/> Alaskan Native			
	<input type="checkbox"/> Asian			
	<input type="checkbox"/> Hispanic/Latino			
	<input type="checkbox"/> Native Hawaiian/Pacific Islander			
	<input type="checkbox"/> White			
	<input type="checkbox"/> Other: _____			
Parent/Guardian(s) Name:				
Parent/Guardian Email:				
Home Phone: ()			Work Phone: ()	
Cell Parent: ()			Cell Student: ()	
Student lives with and Relationship? (please print)				
Home Address (if different than above)				

Future Career Plans

In the space below, please identify a few STEM or health care careers you may be interested in learning more about.

APPLICATION FORM

North Country Science & Technology Entry Program (NCSTEP)

Release Form (for everyone to complete)

I certify that the information provided on this application is accurate to the best of my knowledge. I hereby give my child permission to participate in NCSTEP and authorize the NCSTEP program:

1. to have access to my student's SchoolTool account and obtain copies of my student's transcripts, grade reports, standardized test scores, etc. for as long as my student participates in the program. I understand that all information will be kept confidential.
2. to verify free/reduced lunch status, if indicated below.
3. to provide academic support services and career counseling to assist and encourage my son/daughter with career and higher education choices.
4. to use photos or video footage that may be taken during NCSTEP program experiences. This footage may be used to document programming and potentially shared through program website/social media accounts.
5. to give the New York State Education Department contact information for my son/daughter. This information will be forwarded to colleges who will provide student information to all colleges and universities in the State of New York that administer a CSTEP project (CSTEP is the collegiate version of NCSTEP). The students will then receive admissions and financial aid information from these institutions.

Student's Name (Print): _____ Date: _____

Parent/Guardian Signature: _____

Family Information for Economic Eligibility

(This portion is only required for students who are *not* American Indian, Alaska Native, Black/African American, Hispanic/Latino.)

If your child's eligibility for NCSTEP is based on income, NCSTEP uses the same guidelines as schools use to determine eligibility for free and reduced lunch. If you indicate below that your child is eligible or receives free/reduced lunch, we will have the school verify that below. NCSTEP uses state funds so we must follow their eligibility guidelines. The information provided is kept strictly confidential, used only to determine eligibility.

Are you eligible for or do you receive free/reduced school lunch? Yes No

For School/BOCES Official Use Only

I hereby certify that the student submitting this application is eligible for free/reduced lunch.

School District/BOCES Official's Signature _____ Date _____

School District/BOCES Official's Title _____

For NCSTEP Office Use Only

NCSTEP Director's Signature: _____

Approved Not Approved Pending