

Resources and Support for Complainant

I, (Campus Representative) _____, reviewed the information below with
(print name and contact information) _____

Medical Assistance

- **For ambulatory response**, call University Police 315-267-2222 or call 911; Available 24/7
- **St. Lawrence Health Systems***, 50 Leroy Street, Potsdam 315-265-3300; Available 24/7
- **Student Health Services***, 119 Van Housen, 315-267 2377, shs@potdam.edu; **students only**

Preserve Evidence: Do NOT shower, bathe, wash, douche, change clothing, comb hair, drink, eat or do anything that would alter a physical exam. Do not launder clothing and/or bedding or throw away anything that can be used as evidence.

Counseling and Advocacy Services

- **Counseling Center***, 131 Van Housen, 315-267-2330, counseling@potdam.edu; **students only**
- **Employee Assistance Program***, 119 Van Housen, eap@potdam.edu, 315-267-3434, **employees only**;
- **On-Campus Advocacy Services/Health Educator** 315- 267-3676, **students only**
- **Renewal House On-Campus Advocate***, Sisson Hall 2nd floor, Wednesdays, 8 a.m. to 4 p.m. or 24/7 hotline 315-379-9845, renewalhouse_campus@verizon.net.
- **Reachout of St. Law Co***, 315-265-2420 or 24 hour Crisis Hotline, 315-265-2422
- **Mental Health Counseling Services of NNY***, 6956 State Highway 56, Potsdam, 315-268-0264; www.mhcounselingofnny.com; mhcsnny@gmail.com
- **NYS Office of Victim Services***, (800) 247-8035, www.ovs.ny.gov
- **NYS Office of Mental Health*, Suicide & Crisis Resources** Call 988 or Text Got5U to 741-741

(* Denotes a confidential resource. Confidential reporting may be offered by an individual who is not required by law to report known incidents of sexual assault or other crimes to institution officials, in a manner consistent with Federal and State law.)

Complaint & Adjudication Options

- **Title IX Complaint:** Title IX Coordinator, Sisson 244, 315-267-2224, TitleIX@potdam.edu;

I would like to file a Title IX formal complaint: YES NO

Criminal Charges through a Police Agency; Available 24/7

- **University Police**, Van Housen Ext. S181, 315-267-2222, Police@potdam.edu
- **Potsdam Village Police**, 38 Main Street, Potsdam, 315-265-2121
- **St. Lawrence County Sheriff's Dept.**, 48 Court Street, Canton, 315-379-2222
- **NYS Police Campus Sexual Assault 24-Hr. Hotline**, (844) 845-7269
- **NYS Police**, Public Safety Bldg., 49 ½ Court Street, Canton, 315-379-0012

Note: Order of Protection may be obtained through criminal court system once formal criminal charges have been filed. Renewal House can assist with Orders of Protection through Family Court.

- **Order of Protection** Requested Declined Charges Filed Charges Not Filed

- **Campus Conduct Charges: Office of Student Conduct; if accused is a student;** Director of Student Conduct, 218 Barrington Student Union, 315- 267-2579; studentconduct@potdam.edu

- **Human Resources Disciplinary Procedures; if accused is employee;** 219 Raymond Hall, 315-267-4816; proulxme@potdam.edu.

Note: If a Title IX investigation, HR disciplinary procedures, and/or student conduct charges are pursued at the same time as criminal charges, the campus may need to temporarily delay their investigation/ disciplinary process while law enforcement gathers their evidence.

Safety and Support Services

- **Given Title IX Brochure** _____
- **SUNY Potsdam Title IX website** <http://www.potsdam.edu/about/safety/title-ix/>
- **Grievance Policy for Addressing Formal Complaints of Sexual Harassment Under Title IX Regulation** <https://www.potsdam.edu/about/safety/title-ix/policies-procedures>
- **SUNY Sexual Assault & Violence Response (SAVR) Resources** <http://www.suny.edu/violence-response/>
- **Diversity, Equity and Inclusion webpage,** <https://www.potsdam.edu/studentlife/diversity/center-diversity>
- **RAVE Guardian Safety App and Safety Escort Service by University Police**, 315-267-2222; Available 24/7 <https://www.potsdam.edu/about/safety/potsdam-rave-alert>
- **Campus Reporting Forms** (Sexual Misconduct, BIRT, Student of Concern, General Concern): <https://www.potsdam.edu/current/student-resources/campus-reporting-forms>

Accommodations

Confidential Directory Requested Accepted Declined
Safe Housing OR Room Change Accepted Declined
Classroom Relocation Accepted Declined
Job Assignment Relocation Accepted Declined
No Contact Order Accepted Declined
Academic Support Services (tutoring, contacting SSC and/or instructors, etc.) Accepted Declined

I understand that I can change my decision to utilize the above listed services at any time.