

# Notaries on SUNY Potsdam Campus

Lynne Durant  
Campus Life, Barrington Student Union x 2013

Katie Logan  
College Advancement, Room 616, x 3253

Michelle Moulton  
RSPO, Satterlee Hall 235, x 2132

Nicole Bacon-Ward  
Human Resources, Raymond 223, x 2090

Karen Miller  
The Crane School of Music, Bishop Annex, x3418

A Notary Public is a public officer who executes acknowledgments of deeds or writings to render them available as evidence of the facts therein contained; administers oaths and affirmation as to the truth of statements contained in papers or documents requiring the administration of an oath.

Per New York State Notary Law, a Notary Public may not give advice on the law.

Notaries are required to authenticate the identity of the deponent and administer affirmation – please provide picture proof of identification at the time of service.

**DO NOT SIGN YOUR DOCUMENTS UNTIL YOU ARE IN THE PRESENCE OF THE NOTARY.**

A notary public shall be entitled to charge \$2 per signature.