

Non Tax Filer for Reasons Other than Low Income

SUNY Potsdam Financial Aid
44 Pierrepont Avenue, Potsdam, NY 13676
Phone: (315) 267-2943 • Email: finaid@potsdam.edu

Student Name: _____
Name of Person Completing Form (for FAFSA Contributors): _____

Potsdam ID: _____

INSTRUCTIONS: Yourself and/or a contributor on your FAFSA indicated they did not file a tax return for reasons other than low income. We are required to verify you and/or your contributor had a valid reason per IRS guidelines to not file a federal tax return before we can disburse your federal student aid. As a reminder you can view the 2022 tax income filing limits here: <https://www.irs.gov/newsroom/who-needs-to-file-a-tax-return>

Please read and check the option below which best states your intention regarding your FAFSA application. Be sure to submit all required information.

1. Check the option below that best states your intention regarding your FAFSA application:

- I made an error when I indicated I did not file due to reasons other than low income. I will correct my FAFSA and provide my 2022 tax information on the FAFSA. Contact Financial Aid if you have difficulty updating the FAFSA application.
- I did not file a tax return but it was because of low income. List earned income and source of income here:
- I did not file a tax return for reasons other than low income. Describe reason for not filing here:

2. By signing below I am certifying the above checked information is correct and I will follow through on any documentation requested.

Signature of Person Completing the Form

Date

Upload this form to our secure file location at <https://filedrop.potsdam.edu/finaid>